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small is beautiful if you have an eye for an opportunity while most big fund managers and private investors seek the apparent safety of the largest stocks the best investment ideas can be found among nearly 2 000 smaller companies whose shares are quoted on the london stock exchange the book is packed full of case studies demonstrating the successes failures and potential of small companies each succinctly presents the lessons to be learnt from their experience all investors looking to widen their portfolios will welcome this highly informative book covering an area of the stock market that is too often neglected by pundits investors and the press

for the first time the tactics strategies and insights relied on by 150 of the world s most respected financial experts are revealed in a concise digestible form learn how you really make money in the markets from fund managers of billion pound equity funds traders in the options and futures markets industry rated analysts economists from top business schools writers on leading financial newspapers each provides focused and practical rules on how to succeed in the market often counter intuitive their rules tell you exactly what to do and what not to do no padding just a rock hard list of do s and don ts the contributors to this book are the elite of investing they consistently beat the market because they know which shares to buy at what price and when and just as importantly they know when to sell never before has so much quality advice been packed into a single book if you want to increase your wealth through investing this is an unmissable opportunity to acquire knowledge and skills from the best in the world

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offers advice on investment strategy and risk management clears up common misconceptions about the stock market and discusses economic forecasts and long range planning

ratios made simple looks at ratios from the perspective of an investor ratios are given in nine chapters where each chapter looks at a different aspect that may concern an investor these include return profitability and volatility

this book will start with the basics of how foreign exchange works but will include clear ideas told with simplicity to cut through the jargon many diagrams and real life examples are included

get the most out of your pda with this step by step guide how to do everything with your palm handheld fifth edition covers the latest features tools and utilities and explains how to customize your pda hotsync with your pc and use the date book calendar address book to do list and memo pad you ll learn how to access e mail and the turn your pda into a mobile office watch movies listen to music secure your pda and so much more regardless of which palm os handheld you own you ll find out how to maximize its capabilities from this easy to follow book

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the classic text on how nurses can use technology to improve patient care and every aspect of their job performance education and career written by leaders in nursing informatics this comprehensive up to date text explores the ever growing role technology plays in the field of nursing offering theoretical background to help you understand how informatics serves many aspects of the profession essential of nursing informatics also gives you practical help in unlocking computing s benefits both now and into the future numerous case studies and examples

add real world relevance to the material an internationally recognized contributor team provides information and insights not found in any other text on essential topics such as the application of computers to nursing administration education and research electronic medical records emrs and personal health records phrs coding and government clinical and private sector system requirements completely revised and updated with the latest information on specialized softwares and contributions the fifth edition of essentials of nursing informatics covers computer systems information theory current issues in informatics continuum of care information technology systems educational applications research applications international perspectives including europe canada pacific rim asia south america and south africa the future of informatics

with improved security tighter integration with microsoft office and outlook a tool for creating and embedding 3d data and much more adobe acrobat 7 is the productivity tool you ve been dreaming of this thoroughly updated task based guide ensures that you can turn your dream productivity tool into a reality with acrobat 7 veteran author jennifer alsbach steps you through all the acrobat 7 professional essentials from the basics of creating organizing and viewing electronic documents streamlining document reviews and using the program s editing and reviewing tools to more advanced functions like using digital signatures creating interactive forms using acrobat s engineering and prepress tools and protecting sensitive documents this guide s got it covered both beginners and more advanced users who are looking for a convenient reference will find what they need here in straightforward language clear steps and practical tips peppered by loads of visual aids

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an updated edition of the guide to understanding rape as a cultural phenomenon with survivor resources and strategies for addressing the epidemic with the advent of the metoo and time s up movements and almost daily new reports about rape both on and off campuses robin warshaw s i never called it rape is even more relevant today than when it was first published in 1988 the sad truth is that statistics on date rape have not changed in more than thirty years that our culture enables rape is not just shown by the numbers the outbreak of complaints against alleged rapists from bill cosby and harvey weinstein to matt lauer and president donald trump has further amplified this horrifying reality with more than 80 000 copies sold to date i never called it rape serves as a guide to understanding rape as a cultural phenomenon providing women

and men with strategies to address our rape endemic it gives survivors the context and resources to help them heal from their experiences and pulls the wool from all our eyes regarding the pervasiveness of rape and sexual assault in our society featuring a new preface by feminist icon gloria steinem and a new foreword by salamishah tillet phd rutgers university professor of african american studies and creative writing

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